



14150 NE 20<sup>th</sup> St  
#F1-256  
Bellevue, WA 98007

**bellevue baseball/softball/athletic association**

# Manager's Handbook

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## GENERAL INFORMATION

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- Bellevue Baseball/Softball/Athletic Association (BB/SAA) is the oldest independent adult softball league on the Eastside, proudly providing both Men's and Co-Ed softball programs since 1983, and is listed as a 501(c)(3), non-profit organization.
- We rent fields from the City of Bellevue and King County. All of our games are played within the Bellevue and Redmond areas.
- We play two seasons every year (April through June and July through September). Teams generally play 16 games (as 8 double-headers) each season, and umpires are provided by Umpires NW.

## Governance

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- Board of Directors:
  - President: Gary Long
  - Treasurer: Mike Fielder
- Board Members:
  - Jim Hudson
  - Keith Mange
- League Administrator:
  - Tara Holliday

## Contact Information

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- Phone: 425-999-4060
- Email: [admin@bbsaa.org](mailto:admin@bbsaa.org)
- Email: [info@bbsaa.org](mailto:info@bbsaa.org)
- Email: [board@bbsaa.org](mailto:board@bbsaa.org)
- Website: [www.BBSAA.org](http://www.BBSAA.org)
  - Standings/Schedule
  - Field List/Schedules
  - Contact information
  - Rules
  - Calendar
  - Score Reporting and Feedback

## League Format

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- 8 double headers
- 6:00 and 8:30 start times (weekdays)
- Primary Fields
  - Hidden Valley #1
  - Marymoor #7

## Pre-Season Preparation

- Familiarize yourself and your players with the Rules and the Code of Conduct
- Provide a Signed Roster
  - Due before first game – with entire roster
  - New players/subs must sign before playing as well
  - Each team is provided with a unique link for signing roster online.
- Check your bats! Only bats approved with a USSSA logo are permitted to be used.
  - For more information visit <https://www.ussa.com/slowpitch> and use the menu to view the list of approved bats manufacturers, or the list of Withdrawn/Disallowed bats.
- We strongly recommend that you sign up with Team Cowboy (<https://www.teamcowboy.com/>)
  - Roster management
  - Schedule/game reminders
  - RSVP tracking
- Reserving fields for practice
  - Through City of Bellevue – 5 working day advance request (<https://bellevuewa.gov/city-government/departments/parks/rentals/athletic-field-reservations>)
  - From time to time, we have a small number available through the league. Contact [admin@bbsaa.org](mailto:admin@bbsaa.org).
- Managers (or another team representative) must attend the mandatory “packet pick-up” where you will be given your game balls, score book, etc.
- Practice/Backup Balls
  - We may have some game-used balls available to use for practice and/or as backup game balls.

## Game Day Preparation

- Check rainout line (see below)
- Have a team – please do not forfeit
  - 8 player minimum
  - 15 minute grace per game before forfeit.
  - Use the sub-list or borrow from other teams
  - Penalties may be charged to teams that repeatedly forfeit games.
- Remember your score book and game balls

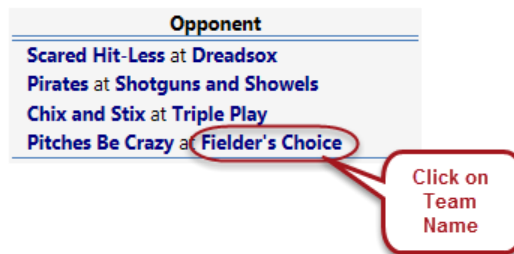
## Game Day Phone Numbers

- Umpires: 425-293-6673
- BB/SAA: 425-999-4060
- Venue specific:

	Bellevue	Marymoor		
<b>Rainout</b>	<b>425-452-4860</b> After 3pm weekdays, 7am and noon on weekends	<b>206-205-6722</b> followed by:		After 3pm weekdays Weekend updates are posted at 7am (and noon and 3:00pm if conditions change). King County also offers a website and app for checking the status of fields ( <a href="https://statusfy.com/2062056722">https://statusfy.com/2062056722</a> )
		30	For field #3	
		31	For field #4	
		33	For field #6	
		34	For field #7	
		35	For field #8	
<b>Field Issues</b>	<b>425-452-6855</b> Answering Service	<b>206-669-8931</b> On-site crew weekdays until 9 pm		
<b>Lighting Issues</b>	<b>425-452-2864</b>	<b>206-225-8936</b>		

## Manager Contact Info

Contact information for the managers and assistant managers for other teams in your division can be found by logging into the BB/SAA website <https://www.bbsaa.org/>. Once you are logged in:



If you are signed in and a manager or assistant manager, you will be able to see the contact details:

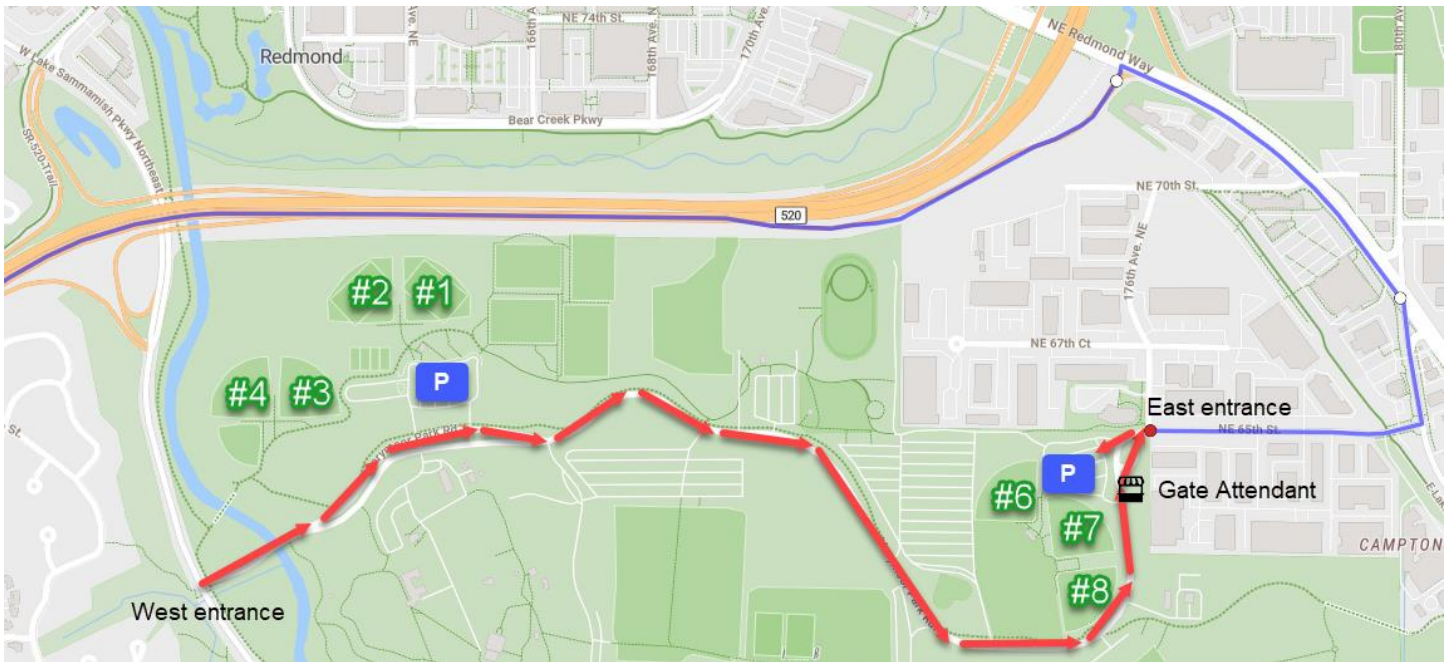


If you have not signed in successfully (or if you are not a manager or assistant manager), you will only see their names:



## Marymoor Park Fields & Parking

- #6,7 and 8 are on the far east side of park
- If you enter from the west – don't pay gate attendant. Just tell them that you have a softball game.
- #1, #2, #3 and #4 are on the west side. You must pay \$1 to park when using these fields.



## Game Time!

### Important

City and county laws, ordinances and facilities usage rules prohibit the use or possession of alcoholic beverage in a park, including unopened alcoholic beverage containers.

City and county laws, ordinances and facilities usage rules prohibit the use of tobacco products in and around high-use areas such as athletic fields, parking lots, etc.

### Field Use/Safety

- No Metal Cleats
- No one under 18 in dugout or on the field
- One person on deck, clean up bats
- Safety bags on some fields – Use them!
- Clean up after yourself at the field

### Pre-Game

- Check base length: 65' (particularly MM8)
- Pitching distance: 50' (and up to 6' behind)
- Umpire No-Show
  - Text: 206-962-9113
  - Nominate fill-in umpire until they arrive (we can't reschedule these games). There are guidelines for self-umpiring on the last page of the league rules-of-play.
- Umpire called rainouts
  - Contact [admin@bsaa.org](mailto:admin@bsaa.org)
  - Contact later teams on the field
  - Call lights number to cancel lights

## League Rules Highlights

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- BB/SAA Rules supersede USSSA National and USSSA State rules, such as:
  - Full Count (not short)
  - No Flip-Flop
- Managers can agree to change any rule at the start of double header
  - Home runs, 4-3 count, Flip-Flop, etc.
- In accordance with USSSA Rule 2 Section 2 N.3, any USSSA marked 1.20 BPF bat may be used in BB/SAA games so long as the bat meets the standards of condition outlined in USSSA rule 2 Section 2.L.
- Courtesy Runners – unlimited
- 10-run rule after 4.5/5 innings
- Batting Order/Lineup
- Teams may bat more than 10
- Defensive players must be in the batting lineup
- Pitcher only rule
- Unlimited defensive substitutions
- No stealing
- No bunting
- No half swinging
- No leading off
- Pitcher protection rule

*Full BB/SAA and USSSA rules are available online via link on [www.bbsaa.org](http://www.bbsaa.org).*

## Men's Divisions

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- Softballs – USSSA approved Baden Classic blue stitch
  - 12 inch
  - Each team provides 1 new game ball and one backup ball (generally a used game-ball) per double-header.
- Full count (4-3), Short count (3-2) for M1
  - Can go to short count if both managers agree
- Home Run Rule
  - 3 – Competitive Men's
  - 2 – All others
  - More than that results in a dead ball out.
- 1st game
  - no time limit
  - extra innings ok
- 2nd game
  - No new inning within 10 minutes of the 2.5 hour time slot
  - Extra innings ok – if within time limit

## Co-Ed Divisions

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- Softballs – USSSA approved Baden Classic blue stitch
  - 11 inch (Women)
  - 12 inch (Men)
  - 1 set of new balls per double header
    - Home team provides game balls (1 of each)
    - Visiting provides backups
    - Do not give two sets of game balls!
- Full count (4-3)
  - Can go to short count if both managers agree
- Home Run Rule
  - 1 over fence.
  - More than that results in a dead ball out
- Four ball walk = 2 bases. Following batter can elect not to hit and can walk to 1st.
- Player Requirements
  - At least 4 women
  - If only four women are present, teams can use only 4 men and 4 women in the field unless take an out for the missing 5th woman, in which case the team can field 5 men/4 women.
- 1st game
  - No new inning after 1 hour and 5 minutes
  - Extra innings ok within time limit
- 2nd game
  - No new inning within 10 minutes of the 2½ hour time slot (8:20, 10:50)
  - Extra innings ok within time limit

## Reporting Scores/Rainouts

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- Manager and assistant managers can log in to their accounts on [www.bbsaa.org](http://www.bbsaa.org) to report scores.
- Please
  - Review umpires
  - Note condition of the field
  - Note any other field maintenance/comments
- An automated reminder will be sent out to managers and assistant managers via email periodically if scores are not reported.



# Mad Dogs (Spring 2016)

## Division: M6

Manager:

#	Day	Date	Time	Location	Opponent	Status	Result
1	Wed	4/13/2016	6:00 PM	HP1	Mad Dogs at <b>Strikers</b>		
2	Wed	4/20/2016	8:30 PM	MM7	Mad Dogs at <b>Almost Pro</b>		
3	Wed	4/27/2016	6:00 PM	HP1	<b>Team Shocker</b> at Mad Dogs		
4	Wed	5/4/2016	6:00 PM	HP1	Mad Dogs at <b>Bellevue Presbyterian</b>		
5	Wed	5/11/2016	8:30 PM	HV1	<b>Train Wreck</b> at Mad Dogs		
6	Wed	5/18/2016	8:30 PM	HV1	Mad Dogs at <b>Manchild Unite</b>		
7	Wed	5/25/2016	6:00 PM	HV1	<b>USCutter</b> at Mad Dogs		
8	Wed	6/1/2016	8:30 PM	MM7	<b>Strikers</b> at Mad Dogs		

Games are unlocked after game time. Click the lock to report the score

(ID): Inter-division game



# Mad Dogs vs. Strikers

4/13/2016 6:00 PM

Field 1 Highland Park

<b>Game 1:</b> <input type="radio"/> None <input checked="" type="radio"/> Played <input type="radio"/> Rained Out <input type="radio"/> Postponed <input type="radio"/> Forfeited Mad Dogs <input type="text" value="12"/> Strikers <input type="text" value="7"/>	<b>Game 2:</b> <input type="radio"/> None <input checked="" type="radio"/> Played <input type="radio"/> Rained Out <input type="radio"/> Postponed <input type="radio"/> Forfeited Mad Dogs <input type="text" value="10"/> Strikers <input type="text" value="24"/>
Umpire rating <input type="text" value="No rating"/>	
<input checked="" type="checkbox"/> Bases at 65'? <input checked="" type="checkbox"/> Foul lines laid? <input checked="" type="checkbox"/> Field dragged?	
<b>Comments:</b> <input type="text" value="Infield was very hard and dusty."/>	
<input type="radio"/> Locked <input checked="" type="radio"/> Unlocked	
<input type="button" value="Submit"/>	

No rating  
Excellent  
Good  
Fair  
Poor  
Terrible